BOOK DUMMY

If your finished work is in book form
you will need to prepare a "dummy".
A dummy is simply a page sequence
mock-up used to insure that the pages
are collated in the order that you would like.

USE THIS SHEET TO SHOW PRINTING &
COLLATING SEQUENCE OF YOUR JOB

SAMPLE

	FRONT	BACK (Sample)
Blue index	1	
Green	2	3
White	4	
	5	
	6	7
	8	9
Blue	10	
	11	
	12	13
	14	
	15	16
	17	18
	19	
White	20	
	21	
	22	
	23	24
	25	
	26	27
	28	29
Pink	30	
	31	
	32	
	33	
	34	
Blue index	BLANK	

EMPTY SPACES MEAN THE SHEET WILL
BE PRINTED ON ONE SIDE LEAVING THE
BACK SIDE BLANK.

IF YOU WOULD LIKE MULTIPLE COLORS
IN YOUR JOB, INDICATE ALONG
THE LEFT SIDE AS IN THE SAMPLE.
IF ONLY ONE COLOR IS REQUIRED
INDICATE THAT ON THE ORDER FORM.

FRONT	BACK	FRONT	BACK	FRONT	BACK